**Elevator Speech Worksheet**

**Name: Date:**

This worksheet is designed as a starting point for consultants to be able to organize the information for their elevator pitch.

**“I am a (1) with the bulk of my experience involved in (2) . Most recently, I worked at (3) as (4) where I (5) . Prior to that, I (6) . I find that wherever I have worked, I bring three key strengths to the table: (7) , , and . At this time, my future plans are to (8) .”**

1. **i.e., title of last position if no prior work experience**
2. **i.e., leading teams, supplies, logistics, etc…**
3. **Company**
4. **Job title / role**
5. **Briefly list duties**
6. **Summary of prior experience, if relevant**
7. **Name and define three strengths used in your work experience**
8. **Future career objective**

**OR**

**Come up with your own speech with the order of the below key points**

1. **Brief personal background**
2. **Education / Boot camp completion**
3. **Employer(s) -> Most recent experience**
4. **Other projects brief background**
5. **Expertise in**
6. **\*Tailored Specific\* How my background relates to requirements**